

**INDIVIDUAL CABINET MEMBER DECISION-MAKING**

**RECORD OF DECISION**

**PART A**

<b>DETAILS OF REPORT</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Title of report</b>	Review of pre-application fees for minor, householder, changes of use and listed building proposals.
<b>Decision-maker</b>	Cabinet Member for the Climate Emergency and Sustainable Development
<b>Earliest date when decision can be taken</b>	16 March 2022
<b>Key decision – Yes/No?</b>	No
<b>Date published on forward plan</b>	Not applicable
<b>Date sent to cabinet member</b> <b>6</b>	10 March 2022
<b>Recommendation</b>	That the Cabinet Member for the Climate Emergency & Sustainable Development authorises the Planning and Growth Division to publish a new Schedule of Pre-Application Fees (Table 1) for householder and minor applications with an implementation date of 1 April 2022.

<b>ORIGINATING AUTHOR'S DETAILS</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Lead officer</b>	Stephen Platts Director of Planning and Growth
<b>Report author</b>	Dennis Sangweme Head of Development Management
<b>Contact Number</b>	020 7525 5419

**PART B**

*(Cabinet member to complete this section)*

**DECISION(S)**

As set out in report

**REASONS FOR DECISION**

As set out in report

**ALTERNATIVE OPTIONS  
CONSIDERED**

None

**REPRESENTATIONS RECEIVED**

None

**ADDITIONAL ADVICE RECEIVED**

None

**ANY INTERESTS DECLARED**

*Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.*

*Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.*

*If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.*

## DECLARATION

I approve/~~reject~~ the recommendations set out in the report.\*


*or*

~~I approved an alternative course of action set out in Part B.\*~~

*or*

~~I have referred this matter to the Full Cabinet for decision.\*~~

(\* - Please delete as appropriate)

Signed.....  ..... Dated.....22/03/2022.....

Cabinet Member for the Climate Emergency and Sustainable Development

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7187.

### Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.